CSU Student Organization AGREEMENT for FLEA MARKET

Campus Activities Office
8033 Campus Delivery
Fort Collins, CO 80523-8033
To Register: Call (970) 491-1114 or email LSC_fleamarket@mail.colostate.edu

All fields must be completed

This agreement is valid only for the dates indicated below.

Who is handling this for your company:
Name:_____________________________________
Email:_____________________________________
Phone:_____________________________________

Student Organization:___________________________________________
Date(s) requested:___________________________________________
Arrival Time:___________________________________________________________________________________

This agreement is made between the Board of Governors of the Colorado State University System, acting by and through Colorado State University on behalf of the Campus Activities Flea Market, hereinafter termed Flea Market, at Colorado State University, and ________________________________, hereinafter-terms Student Organization.

1. **Student Organization will be conducting the following business in the Flea Market: (please describe):**

2. Student Organization may be asked to submit a sample of product(s) to be sold for approval from the Flea Market to market such product(s). If in paper form, Student Organization may email a sample with other documents in to the Campus Activities Office.

3. Student Organization will remove all vending materials from the campus at the end of each vending day. Student Organizations leaving the Flea Market area or the campus in any condition requiring CSU maintenance will be charged a fee no less than $50 to be paid in full before any subsequent Student Organization days may be used or scheduled.

4. Student Organization will not infringe upon copyrighted or trademarked materials of any entity.

5. On University premises or at any University-sponsored activities, the following acts are prohibited: manufacture, sale, dispensation, possession or use of weapons, and any illegal drug or controlled substance without legal authorization such as a prescription. Student Organization agrees that it will not undertake such activities on University premises.

6. **Student Organization agrees not to engage in free-food giveaways unless arranged through Lory Student Center Food Services.**

7. Student Organization understands and acknowledges that the University does not guarantee exclusivity, and that there may be other Student Organizations promoting similar products on the same day in the Flea Market.

8. Student Organization is solely responsible for collecting and remitting, as required by law, all state sales tax.

Revised 1/30/2020
TERMS OF USE FOR CSU Entities
Flea Market, Lory Student Center, Colorado State University

1. CSU Entities are hereby understood as student organizations, which are registered and recognized by SLiCE, or other organizations affiliated with CSU, such as academic departments.

2. Student Organization scheduling is on a first-come, first-served basis. Space reserved is considered confirmed upon receipt of all fees and this contract.

3. The hours of the Flea Market are Monday through Friday 8am-4:45pm

   □ Any Student Organization that does not arrive within the half hour of their scheduled day/time forfeits reserved space in the Flea Market, unless previously arranged with Flea Market staff. Other Student Organizations reserving space for that same day may request forfeited space through the Flea Market Office.

4. Student Organizations using electrical outlets must provide and utilize a surge protector for their equipment.

5. Student Organizations may not solicit customers other than from behind their reserved table. No unreasonable noise, disruptive or abusive behavior will be tolerated. Student Organizations must remain behind their tables and demonstrate professionalism at all times.

6. Student Organization must provide written information about its ability to back its claims and guarantees. During the Student Organization’s use of the Flea Market, a statement must be made available to purchasers that sets forth the circumstances under which purchasers may return merchandise during and after the sale including the Student Organization and Student Organization’s representative’s addresses, and phone numbers. This information must be posted or made available for customers to take at the Flea Market site.

7. Colorado State University reserves the right to:

   a.) reassign tables space if deemed necessary by the university, and

   b.) remove a Student Organization from the Flea Market or restrict Student Organization’s future use of the Flea Market.

I/we, the undersigned, have read and agree to these Terms of Use.

__________________________________________  __________________________________________  ______________
Signature/s  Name of Student Organization  Date

Revised 1/30/2020